



M-104 - Course Outline Getting Started With Blackboard

Module Description

At the end of this module participants will gain competencies:

- Understand Basic Concepts of Bb Learn from a Faculty Point of View
- Learn Basic Skills to Create Content on Bb Learn
- Learn Basic Skills to Create Assessment on Bb Learn
- Learn Basic Skills of the Grade Center

Duration

4 hours training
1 hour evaluation

Eligibility and Pre-Requisites

- HCT Faculty

Pre-Course Tasks

- Make sure that every trainee has access to their own practice section/sandbox on Bb Learn for practice purposes

Learning Resources

Blackboard on Demand

[https://help.blackboard.com/en-us/Learn/Reference/Blackboard Learn Videos](https://help.blackboard.com/en-us/Learn/Reference/Blackboard%20Learn%20Videos)

Lynda.Com

<http://libguides.hct.ac.ae/lynda>

Ed Tech Site

<http://edtech.hct.ac.ae> (Dedicated Blackboard resources e.g. FAQs)

Course Outline

Session 1: Bb Learn 101

By end of this session, participant will learn about:

- 1) Enrollments in Bb Learn
- 2) Cross-list
- 3) eTextbook
- 4) Online exam Policy
- 5) Getting Help

Session 2: Building & Presenting Content

By end of this session, participant will be able to:

- 1) Navigate Course Interface
- 2) Create a Menu Link (i.e. Content Area)
- 3) Create an Item in the Content Area
- 4) Add a File
- 5) Add a Folder
- 6) Add a YouTube Video
- 7) Add a Web link Switch between “Teacher’s View” & “Student’s View”
- 8) Use the “Demo Student” account

Session 3: Working with Pools, Questions and Tests

By end of this session, participant will be able to:

- 1) Build a Pool
- 2) Create Questions
- 3) Set Questions Categories and Level of Difficulty
- 4) Create Tests
- 5) Deploy Tests in A Content Area
- 6) Setup Test Options

Session 4: An Overview of the Grade Center

By end of this session, participant will be able to:

- 1) View Full Grade Center
- 2) View Assessments Grade
- 3) Clear Attempts
- 4) Organize Columns in the Grade book
- 5) View Needs Grading
- 6) Add “My Grades” Tool Link to the Course Menu
- 7) Know the difference between Bb Learn Grades vs Portal Grades

Assessment

- One hour Competency Based Test Divided into Two Components:-

- A. Quiz (10-min)
- B. Scenario Based Test (50-min)

- Passing grades: 80% and above