

## Introductory Certificate in mLearning

### Module M101: iPads in the Classroom: Getting Started

#### **Module Description**

At the end of the module the participant will gain the following competencies:

- Understands and can use the basic functions of the latest iOS
- Able to use Pages, Keynote & Numbers
- Able to create a movie in iMovie

#### **Duration:**

##### Face-to-face course

- 3 hours instructor led
- 1 hour post-course tasks

##### Online iTunes U course

- 4 hours self-paces

#### **Eligibility and Pre-Requisites**

- Available to all staff at HCT

#### **Pre-Course tasks**

- Have a fully charged iPad
- Have an Apple ID valid in the UAE store - [Click here for instructions](#)
- Have the following apps or funds to purchase the apps during the course  
Pages, Keynote, Numbers & iMovie

##### Additional task for online course only

- Have iTunes U app downloaded on their iPad
- Enroll in iPads in the Classroom course - [Tap here for course link](#)

#### **Learning Resources**

Instructor slides and notes available on the Blackboard website  
Online course with resources available through iTunes U

## **Course Outlines**

Note: the online and face-to-face courses cover the same material and topics, but they are presented in a different order and style. The online iTunes U course has videos, PDFs and interactive material to demonstrate the features of the iPad, while in the face-to-face course, your instructor will be doing the demonstrations for you as you follow along. Both courses have the same assessments and need to be submitted in the corresponding BlackBoard course.

### **Face-to-face Course Outline**

- The interface
- Gestures
- Control Centre and Spotlight
- Settings
- Safari
- Personalizing your iPad
- Keyboard
- Managing apps
- iCloud and other cloud-based servers
- Privacy settings
- Keynote
- Presenting Best Practice
- Apple TV
- WebDav and BlackBoard
- Contacts
- Security
- Mail
- Calendar
- Accessibility
- Pages
- iMovie
- Numbers

### **iTunes U Course Outline**

- Introduction
- First Steps
- Apps and the internet
- Security
- Storage and back up
- Staying organized
- Presenting and testing with an iPad
- Apple apps
- Troubleshooting

## **Assessments**

Keynote assignment - 25%

Pages assignment - 25%

iMovie assignment - 25%

Numbers assignment - 25%